

**VALLEY**

**FOOTBALL**

**ASSOCIATION**

**SPORT CODE**

**OCTOBER 12, 2010**

**REVISED: 11/16/11**

## I. Administrative Structure

### A. Name

The name of this conference shall be the Valley Football Association.

### B. Membership

1. The Valley Football Association (VFA) will be comprised of sixteen high schools divided into two divisions.

#### Northern Division

|                |             |
|----------------|-------------|
| Appleton East  | Kaukauna    |
| Appleton North | Kimberly    |
| Appleton West  | Wausau East |
| D C Everest    | Wausau West |

#### Southern Division

|             |                  |
|-------------|------------------|
| Fond du Lac | Oshkosh North    |
| Marshfield  | Oshkosh West     |
| Menasha     | Stevens Point    |
| Neenah      | Wisconsin Rapids |

2. Each division shall consist of eight schools, five FVA schools and three WVC schools.
3. In an odd numbered year (e.g. 2013), any member school can request a transfer to the opposite division. The written request will go to the AD's for possible recommendation to the VFA principals. If approved the change would be implemented during the next odd/even two-year scheduling cycle.

### C. Commissioners/Duties

The Commissioner of the Fox Valley Association and the Commissioner of the Wisconsin Valley Conference will serve in leadership roles of the VFA. Their duties will consist of but not limited to the following:

1. Creating Varsity and JV football schedules.
2. Assigning officials for Varsity games at their respective conference sites.
3. Attending the end of year Coaches meeting as needed.
4. Calling and conducting conference meetings deemed necessary at any time.
5. Directing invoices to be paid proportionately from their respective conference.

### D. Financial

1. All expenses incurred by the VFA will be divided on a proportionate basis and be paid by the Treasurer of the FVA and the WVC from their respective conference dues.
2. Officials, once assigned by the Commissioner, will not be changed by a coach's preference based on the official's past performance. The coach's deadline for submitting official's evaluations is the season ending coaches meeting.
3. Officials will be paid \$65.00 per game. A flat \$30.00 mileage stipend will be paid for one vehicle if traveling more than 100 miles round trip. A flat \$60.00 mileage stipend will be paid for one vehicle if traveling more than 200 miles round trip.

**E. Voting**

Each member school of the VFA is entitled to one vote on any matters brought forward for voting purposes. A simple majority is needed to pass any matter of VFA business. Athletic Directors have the authority to act on issues in any part of the VFA Sport Code. Issues of financial concern or that may be contentious in nature will be shared with the member schools Principals. Principals will have the final vote on those items.

**F. Amendments**

Football Coaches or Athletic Directors may propose any amendments to any part of the VFA Sport Code. All Athletic Directors will act on those proposals at the end of the year meeting.

**G. Facilities**

1. Locker room facilities are to be provided by the host schools and visiting coaches are held responsible for conduct of participants and the condition of the facilities upon leaving the dressing room and the school.
2. All vandalism is to be reported immediately to the Athletic Director or Principal at the host school.
3. Each school should provide crowd control representatives who should report to the individual in charge for the host school.
4. Video taping at all VFA contests may only be done in the spectator areas. For football contests, participating schools may tape from an area assigned by the host school.

**H. Admissions**

1. VFA schools will charge admission where applicable at all varsity conference football games at the host school's admission prices.
2. The VFA will honor two types of conference passes (FVA and WVC) to be distributed to staff members and one guest for admission.

**I. Awards**

1. Trophies and awards will be selected by the Athletic Directors. Number of awards shall be consistent with the WIAA. No awards shall be ordered by coaches. All trophies, medals, and certificates will be purchased by the VFA and presented at the end of year coaches meetings.
2. In case of ties, duplicate awards will be presented.

**J. Conference Website**

1. The VFA website, primarily for statistics, will be linked to existing FVA and WVC websites.
2. The VFA will appoint one Statistician to serve both the North and South Divisions.
3. Statistics must be submitted to the Statistician by the end of the day on Monday for all contests completed the previous week.
4. Only varsity scores or standings will be posted on the website.
5. The VFA website for stats will have limited public access

## **II. VFA Regulations**

### **A. Schedules/Times**

1. Each division school will play each other division school once, for a total of seven conference games. Home sites will be switched each year of the two year rotation. Numbers will be redrawn every two years.
2. Games will be played on Friday evenings with a starting time of 7:00 PM, unless field situations dictate otherwise. Game dates may be altered if the home school facility is not available on Friday night. The starting time may be changed by mutual agreement of the two competing schools.
3. If a school chooses to play a Saturday game, the starting time will be 1:00 PM. The starting time may be changed by mutual agreement of the two competing schools.
4. For varsity games the field clock will be the official clock for the start of the game. At 6:30 PM the clock will be set at 25 and run down to zero. At 6:55 PM (12:55 PM for afternoon games) the National Anthem shall be played immediately followed by team introductions and the kick-off.
5. JV games will be played on Thursday nights starting at 7:00 PM unless field situations dictate otherwise. The starting time and/or date may be changed by mutual agreement of the two competing schools. After October 1, 4:30pm games on fields without lights will be moved to 4:00pm.

### **B. General Football Guidelines**

1. The varsity and JV home teams shall wear dark colored jerseys and the visiting teams shall wear white jerseys.
2. The ball used by the WIAA in tournament play shall be the official football. Teams will provide their own footballs.
3. It is recommended that a doctor be present at games.
4. Each school will provide their own phones.
5. An information sheet with players correct names, jersey numbers, grade in school, height, weight, and position shall be sent to all member schools athletic directors five days prior to the first conference game. If two sets of jerseys are used, both sets of numbers shall be included. Any changes made to the original roster must be sent to all remaining opponents two days prior to the next conference game.
6. Each team will have equal space in the press box for communication and filming.
7. Half time may be extended for special events with prior notification to the opponent.

### **C. Boys Junior Varsity Regulations**

1. The JV team will play each conference school at the opposite site of the varsity team.
2. All junior varsity games will be twelve minute quarters.
3. Seniors shall not be allowed to play on the junior varsity unless there are extenuating circumstances.
4. It is recommended by the WIAA and expressly stated that a student may be a member of two different level teams within the same calendar week. In such cases, it is the responsibility of the coach to be particularly concerned about overexposing students to

the point of adversely affecting their health and safety.

#### **D. Boys Varsity Reserve Regulations**

1. Varsity reserve games will be scheduled individually by each school according to WIAA regulations.
2. All reserve games must be scheduled prior to the start of the season.

#### **E. Boys Freshman Regulations**

1. Frosh games will be scheduled locally or by the FVA and WVC conferences.

#### **F. Conference Championship**

1. The VFA will have a North Division and a South Division champion based on conference record.
2. Play-off determination is based on the following criteria:
  - a. head to head competition
  - b. first half points allowed within the division
  - c. coin flip

#### **G. Coaches Meeting**

1. The VFA football meeting and the all-conference selections will be held the Sunday before the Level 1 play-offs in Waupaca at a site to be determined.

#### **H. Guidelines for All-Conference Selections**

1. Medals will be awarded to First Team and Second Team all-conference selections. Certificates will be awarded to those selected as Honorable Mention.
2. A student athlete suspended from participation for an athletic contest due to a code violation in the areas of alcohol, tobacco, drugs, vandalism, criminal offense, or a non academic code violation, will not receive all-conference consideration in the current football season where suspension is initiated.
3. Any VFA Player of the Year award winner must have been a First Team all-conference selection. Any award given will not be purchased by the conference but may be purchased by a particular school.
4. No changes can be made to the all-conference nominations once the presiding AD has sent out all nominations to the coaches prior to the meeting. The deadline for turning in nominations will be determined by the presiding AD. A coach is mandated to report the circumstances of any nominated athlete ejected from any VFA contest before the all-conference vote. This does not preclude an athlete from being selected all-conference.
5. All-conference selections are final at the conclusion of the coaches meetings with the exception of clerical errors and deletions.

#### **I. Criteria for Football All-Conference**

1. All nominations are due to the athletic director in charge of the football meeting on the Tuesday before the meeting.
2. Each coach nominates his athlete(s) by position according to the VFA ballot.
3. Coaches will speak on behalf of their players at each position. The order in which each coach speaks will be determined by the school's position alphabetically, with the order rotating with each position.

4. Each coach will vote for First and Second Team at each position but cannot vote for his own player. Each coach will vote for the number of nominees at each position for first team (each vote being worth 2 points) and second team (each vote being worth 1 point).
5. Any player receiving more than one vote will be considered Honorable Mention.
6. If a tie occurs, all players receiving the same number of points will be selected to the higher team.
7. Any player receiving twelve (12) or more points is considered unanimous.

#### **J. All- Conference Make-up**

1. Before the beginning of the all-conference meeting, coaches will review the make-up of the offensive and defensive all-conference teams to make sure the number of honorees at each position is indicative to the style of football that is being played in the VFA.
2. For a change to be made to the all-conference make-up five of the eight coaches must agree to the adjustment and the total number of positions must remain the same, (sixteen offensive and sixteen defensive positions excluding ties).
3. A minimum of twenty-seven offensive and defensive players will be named to the first and second teams of the VFA all-conference football team. The first team numbers are minimums.
4. A breakdown of the team will be as follows:
  - a. Offense:
    - 1 Center; 2 Guards; 2 Tackles; 2 Receivers; 1 Tight End; 1 Quarterback;
    - 2 Running Backs; 1 Fullback; 0-4 at large positions to be determined after to offensive voting (first team only).
  - b. Defense:
    - 2 Defensive Linemen; 2 Defensive Ends; 2 Inside Linebackers; 2 Outside Linebackers; 2 Cornerbacks; 2 Safeties; 0-4 at large positions to be determined after to defensive voting (first team only).
  - c. Special Teams: 1 Punter; 1 Kicker; 1 Return Specialist.
5. At the end of the all-conference voting coaches will make nominations for:
  - a. Offensive Lineman of the Year
  - b. Offensive Back of the Year
  - c. Offensive Receiver/Tight End of the Year
  - d. Defensive Lineman of the Year
  - e. Defensive Linebacker of the Year
  - f. Defensive Back of the Year
  - g. Offensive player of the year
  - h. Defensive player of the year
  - i. Coach of the year

Coaches must nominate their own player for any player of the year award. The coach of any player nominated for a player of the year award cannot vote for his own player.
6. Ties will result in co-players or tri-players of the year.
7. Each school has four wildcard honorable mention selections at their disposal. These selections do not have to be nominated ahead of time or placed on the voting ballot for all conference. The wildcard selections will be turned in at the end of the all-conference meeting.